



MARHAM PARISH COUNCIL

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND THE ORDINARY MEETING OF MARHAM PARISH COUNCIL on Monday 27th November 2023 at the VILLAGE HALL at 7:00pm for the purpose of transacting the business on the agenda shown below.

Ophelia Donovan

Ophelia Donovan

Parish Clerk

20th November 2023

The meeting is open to the press and public. Any parishioner wishing to raise a matter on the agenda should speak when invited by the Chair during the 'Public Open Forum'.

Meetings of the Council may be filmed, recorded and/or broadcasted by the press, members of the public, Councillors and/or the Clerk. The Parish Council's own recording of a Council meeting will be held by the Clerk and be available for public inspection (excluding any recorded confidential business) until the next meeting of the Council when the written minutes are formally approved, after which time the file will be permanently deleted. The Chair will provide emergency evacuation procedures, request that mobile phones be switched off/set to silent and remind attendees that the law does not permit non-elected Members of the Council to take part during the Council meeting unless consented to do so.

AGENDA

1. The Chair welcomes members and residents to the meeting.
2. To elect a Vice-Chair.
3. To confirm that Cllr. Canham has resigned with effect from 1st November 2023.
4. To receive apologies for absence.
4. To receive Declarations of Interest for items on the agenda and any request for dispensation.
5. To agree and approve the Minutes of the Meeting held on the 30th October 2023.
6. To hear from a local school regarding the issues concerning parking at Hillside.
7. To adjourn the meeting in order to allow reports from visiting officers. Allow press and/or members of the public to address the Council in a public open forum on agenda items only.
8. To hear from the public on agenda items only. (Max 3 mins per parishioner and total of 15 mins).
9. To hear from a resident concerning a co-option application.

7. Bowls Club

7.1 Update on Bowls Club.

8. Pavilion, Play Park & Playing field

8.1 Coronation field access road.

8.2. Issues arising from caretakers play area inspection course update/signage.

8.3 Storage of tractor.

9 Finance

9. 1 To approve pre-authorised payments and pending payments. Details have already been circulated. Late payments will be tabled at the meeting.

9.2 To confirm clerk's salary increase in line with NALC payment scales.

10. Correspondence received

11. Cemetery

11. 1 To provide an update regarding the cemetery.

11. 2 Churchyard- To discuss the survey of trees in the graveyard-Cllr. Rix-Clark.

11. 3 To consider planting a Yew Hedge in the graveyard-Cllr. Rix-Clark.

12. Planning Applications:

12.1 Planning application 23/01951/F

13. Items for discussion/updates:

a. Allotment update-fence. Clerk.

b. Speed Watch/SAM2 Report- Update.

c. Proposed and Seconded magazine-Cllr. Crutchley.

d. Laptop for producing the P&S magazine/Microsoft packages including Microsoft Publisher.

e. Update on Fruit Trees-Cllr. Rix-Clark.

f. Christmas tree/Christmas lights/ Christmas Projector-Cllr. Rix-Clark and Cllr. Riches.

g. To consider adopting a Biodiversity Policy (previously circulated by the clerk).

h. To consider purchasing and donating a medical bag.

i. Councillor training update-Cllrs. Rix-Clark and Crutchley.

j. To discuss Highways Matters/Duck Signs-Cllr. Crutchley.

k. To discuss 80th D-Day celebrations – 6th June 2024.

l. Response to Active Travel Enhancements.

14. Grants

14.1 FA Grant update-Cllr. Haddleton.

15. Village Hall

15. 1 To receive an update on the village hall project.

15.2 Village Hall Maintenance.

15.3 First Aid kit update.

16. To discuss and confirm the suggested dates of future meetings:

22nd January 2024.

4th March 2024.

15th April 2024.

3rd June 2024.

15th July 2024.

17. Clerk's late correspondence

18. To resolve to move to a closed session in accordance with the Public Bodies Admission to Meetings Act 1960 s.1(2)

18.1 Clerk's SLCC registration fee.

19. Close Meeting.