

Marham Parish Council

I hereby give notice that the Annual meeting of the above-named Parish Council will be held on
Wednesday 16th July 2025 at 7.00pm in the Marham Village Hall.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out in the agenda.

The meeting may be recorded for the purpose of minute taking.

AGENDA

- 150/25 Meeting opening and to receive and approve apologies.
- 151/25 To receive Declarations of Interests for agenda items.
- 152/25 To hear from the public present (*max 3 mins per person and total 15mins at the chair's discretion*).
- 153/25 To received reports from County and Borough Council members.
- 154/25 To approve the [minutes](#) of the meeting held on 18th Jun 2025.
- 155/25 To approve the [minutes](#) of the HR and Fin Cttee meeting held on 23rd Jun 25
- 156/25 **Financial Matters:**
- a. To approve [payments](#).
 - i. Cllr tractor fuel reimbursement.
 - ii. Clerk SLCC membership proportionate reimbursement.
 - b. To receive the bank [reconciliation](#) and internal monitoring of accounts report.
 - c. To pre-authorise the clerk to renew the Tractor TPFT Insurance due 18 Aug 25 through Clear Councils Insurance (Broker).
 - d. Broadband contract update.
 - e. Street light Electricity – invoicing suspended – report.
 - f. Pavilion Electricity account – Meter registration issue – account not being invoiced update.
 - g. VH Solar Export application update.
- 157/25 Update on the Annual Governance and Accountability Return (AGAR).
- 158/25 **Consideration of planning applications and decisions:**
- a. Applications: None at time of publication. Late Planning applications will be considered.
 - b. Decisions: None at time of publication.
- 159/25 **Cemetery:** To receive and consider Burial's Officer report.
- 160/25 **Traffic and Speed monitoring:** To receive and consider the report.
- 161/25 **Cllr Training** To receive updates and reports.
- 162/25 **Village Hall, Extension and Refurbishment:**
- a. To approve the [VH prospectus and business plan](#) to be used in support of a grant application to be submitted before the 20th Aug 25, providing the response to a VAT enquiry doesn't impact the financial planning assumptions.
- 163/25 **Grounds Maintenance:** To receive reports.

164/25 **Playing Field, Bowls Club and Pavilion:**

- a. To receive an update on the Bowls Club lease (Awtg Bowls Club response)
- b. To review mole control contract decision to ensure third party insurance cover of the selected contractor.
- c. Septic tank – to consider jetting of the drainage field pipework. Est £150 (inc emptying)

165/25 **Bus Shelters** update on cleaning of bus shelters.

166/25 **VJ Day 80** update on commemoration events.

167/25 **Public Footpaths Map:** To receive a [report and proposal](#) from Cllr Flatt.

168/25 **Play Park Inspection and Servicing:**

- a. To receive an update on the Servicing of the cableway and investigation into roundabout fault.
- b. To receive an [update](#) on play equipment post-inspection remedial work.

169/25 **Correspondence and Cllr reports:**

- a. New reports from Cllrs and future agenda items.
- b. To note the next meeting date 10th Sept 25.

170/25 To close the meeting.

Signed: *Mike Inder*

Proper Officer: Mr M G Inder

Dated: 9th July 2025