

Marham Parish Council

I hereby give notice that the Ordinary meeting of the above-named Parish Council will be held on
Wednesday 18th February 2026 at 7.00pm in the Marham Village Hall.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out in the agenda.

The meeting may be recorded for the purpose of minute taking.

AGENDA

- 21/26 Meeting opening and to receive and approve apologies.
- 22/26 To receive Declarations of Interests for agenda items.
- 23/26 To hear from the public present (*max 3 mins per person and total 15mins at the chair's discretion*).
- 24/26 To received reports from County and Borough Council members.
- 25/26 To approve the [minutes](#) of the HR & Finance meeting held on 26th Nov 2025.
- 26/26 To approve the [minutes](#) of the Full meeting 21st January 2026.
- 27/26 **Financial Matters:**
 - a. To note/approve [payments](#).
 - b. To approve Cllr's expenses presented for agreed purchases.
 - c. To receive the bank [reconciliation](#) and internal monitoring of accounts report.
 - d. To note reduced Hall hire income c.£40 per week – 2 regular weekly bookings ceased.
- 28/26 **Consideration of planning applications and decisions:**
 - a. Applications:
 - b. Late Planning applications will be considered.
 - c. Decisions:
 - i. [25/01622/FM](#) Erection of a Nitrate Treatment building, Anglian Water Services Pumping Station Hoggs Drove. *Permitted*.
 - d. On-going applications update:
 - i. 25/00683/OM Land South of The Street Marham Norfolk (39 Houses) | Received: Thu 17 Apr 2025 | Validated: Thu 17 Apr 2025 | Status: Awaiting decision pending S106 agreement.
 - e. To note the Borough Council Local Plan Call for Sites and consider potential sites to put forward in an order of preference to the Council.
- 29/26 **Traffic and Speed monitoring:** To receive and consider the SAM2 report.
- 30/26 **Governance:** to review the following policies: Available to review in advance on the [PC website](#) (No contextual amendments).
 - a. Co-option.
 - b. Meeting Protocols
 - c. Biodiversity
 - d. Complaints
 - e. Equality and Diversity
 - f. Disciplinary and Grievance
 - g. Cemetery Management and Process
 - h. Dignity at Work.
- 31/26 **Cllr Training** to note all Cllrs have completed GDPR training to support AGAR Assertion 10.

- 32/26 **Village Hall, Extension and Refurbishment:**
- a. To receive an update on the contract award and pre-start meeting.
 - i. Requirement for Fire Risk Assessment update (cost TBN)
 - ii. Insurance notification.
 - iii. Archaeological WSI quote update – original quote price held.
 - iv. Notice Letters to neighbours
 - v. Notice to regular Hall Hire users for restrictions during the works.
- 33/26 **Tree Survey update** to note the split Rowan tree has been reported to NCC and the ivy on tree marked T1 cleared from base up to 1m as recommended. Coronation Field boundary to be scoped for recommended work in the Spring.
- 34/26 **Grounds Maintenance:** To receive reports.
- a. Update winter work inc reduction of the Bowls Green Hedge to 4ft commencing 18 Feb.
 - b. To note price increase for the Cemetery grass cutting from £20 to £75 per visit.
 - c. To note the clearance by GM contractor, free of charge, of brambles, Ivy and deadwood from the cemetery following the volunteer work carried out on the 7th Jan.
- 35/26 **Playing Field, Bowls Club and Pavilion:**
- a. To receive an update on the Bowls Club lease – Head of terms submitted to the solicitor.
 - b. Report of pavilion toilet door damage and replacement free of charge agreed.
 - c. To receive the 5 Year Electrical Installation report (EICR) and determine actions for the recommendations.
- 36/26 **Cemetery and Churchyard:** To receive a [report](#) on requirement for memorial inspections and select option from quotes for carrying them out asap.
- 37/26 **Play Park:**
- a. To note the completion of agreed works from the recommendations of the Operational Inspection report
 - b. To ratify the re-order of inspections for 2026 (costs £175 Annual and £120 Operational).
- 38/26 **Allotments:**
- a. Update on Allotments - 3 vacant plots from April.
 - i. To consider purchasing additional covering [25m x 4m cf£43 per sheet](#).
 - b. To receive and update on the accessibility proposal.
- 39/26 **Clerk's Report, Correspondence and Cllr reports:**
- a. New reports from Cllrs and future agenda items.
 - b. To note the next meeting date 18th March 26.
- 40/26 To close the meeting.

Signed: *Mike Inder*
Proper Officer: Mr M G Inder

Dated: 11 Feb 2026