

Marham Parish Council – HR & Finance Ctte

I hereby give notice that a meeting of the above-named Parish Council HR and Finance Ctte will be held on
Wed 9th Sep 2026 at 6.30pm in the Marham Village Hall.

All Ctte members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out in the agenda.

The meeting may be recorded for the purpose of minute taking.

AGENDA

- 1/26 To open the meeting, to receive and approve apologies.
- 2/26 To receive declarations of interests for agenda items.
- 3/26 To carry out a review of the 2026/27 budget.
 - a. Review current net position (refer to Scribe Summary Reports > Net Position) and anticipated I&E to 31 Mar 27
 - b. To consider current EMR status and determine recommendations for virement of funds to Full Council to balance budget forecast.
 - i. VH Extension Project.
 - ii. VH Kitchen and Stores refurbishment.
 - iii. Tomb repair.
 - iv. Pitch Improvement programme.
 - c. To consider expanding the scope of the Churchyard Wall EMR to include Cemetery/Churchyard Memorial testing and maintenance, with cemetery fees received in year added to the reserve rather than being accounted for as Income and offsetting the precept requirement. For agreement by Full Council.
- 4/26 To review and asset register.
- 5/26 To note the AGAR EA except for matter and consider criterion by which investment under an investment strategy would be recommended to Council. (see explanatory email to cllrs dated 20 Aug and response from IA dated 20 Aug)
- 6/26 To consider the benefit versus cost in increased workload of the Clerk of the HR and Fin Ctte schedule. (Recommend defer until 2027 to allow workload to settle to routine post VH project).
- 7/26 To consider next meeting date (Nov prior to Full Council meeting on 18th for Budget and Precept).
- 8/26 To determine items for the next agenda:
- 9/26 To close the meeting.

Signed: *Mike Inder*

Dated: 2 Sep 2026

Proper Officer: Mr M G Inder

Associated documents are not linked or attached at time of publication and will be added before the meeting once the bank statement is received and reconciliation for August carried out along with the receipt of the final Extension invoice and professional fees due by the 8th Sep.